

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Motor Pool Resurfacing

FROM:

Deputy for Services/FMD/OL

EXTENSION

NO.

DATE

16 April 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/FMD/OL  
3E14 Hqs.

4/18

MR

2. C/NBPO/FMD/OL  
1J45 Hqs.

3. Andy

Andy -  
request proposal  
for ev dls, & let's  
discuss upon receipt  
of same.

TX  
1

Done!


by 9/22

FMD to handle job  
NBPO to provide draft  
specs

by

MEMORANDUM FOR: Chief, New Building Project Office, OL

VIA: Chief, Facilities Management Division, OL

FROM:   
Deputy for Services, FMD, OL

SUBJECT: Motor Pool Resurfacing

1. In recent meetings relating to the new Headquarters Building construction and associated bid packages, it was disclosed that the Motor Pool was not included in the resurfacing contract for the compound. This is unfortunate, as the Motor Pool parking lot is in need of repair and resurfacing. There are numerous pot holes throughout the rear parking lot. There is also a problem with the drainage slope near the Hammermill which has caused considerable collection of ice during winter months. The front parking apron is now in need of repair because of the recent steam line replacement. As discussed earlier, the longer this is put off, the more costly it will become.

2. Your consideration to include this time in the resurfacing contract is greatly appreciated. I would be pleased to discuss this with you at any time.

